

PSAB**1 July 2016, Windsor House****Plymouth
Safeguarding
Adults Board****Present:**

Andrew Bickley	Independent Chair	
Cllr Lynda Bowyer	Portfolio Holder for Health and Adult Social Care	Plymouth City Council
Marie Partridge	Acting Safeguarding Service Manager, Children's Services	Plymouth City Council
Jane Elliott Tonic	Adult Safeguarding Manager	Plymouth City Council
Linda Gooding	Representing the Criminal Justice, Commissioning and Partnerships Manager	Office of the Police and Crime Commissioner
Charlie Pitman	Public Protection Unit	Devon & Cornwall Constabulary
Sue Wilkins	Representing the Director of Nursing	Plymouth Hospitals NHS Trust
Geoff Baines	Director of Professional Practice, Quality and Safety	Livewell Southwest
Jonathan Nason	Head of Plymouth, Cornwall & IoS Local Delivery Unit	National Probation Service
Sue Baldwin	Designated Safeguarding Nurse	NEW Devon CCG
Phil Smale	Safeguarding Coordinator	City College Plymouth
Kerri Nason	Assistant Chief Executive	Plymouth and Cornwall LDU Dorset, Devon and Cornwall CRC
Jon Mcleavy	Head of Business Services	Housing Support Devon and Cornwall Housing
Megan Cleaves	Safeguarding Administrator	Plymouth City Council

Also in attendance:**Rob Sowden, Performance and Research Officer, PCC for item 6**

<p>1. Welcome/Apologies</p> <ul style="list-style-type: none"> - Andy Bickley welcomed everyone to the meeting - Apologies from: <ul style="list-style-type: none"> Carole Burgoyne, Director for People, PCC Lorna Collingwood-Burke, Chief Nursing Officer, New Devon CCG Antonia Reynolds, Inspection Manager, CQC Keith Perkin, Head of Public Protection Unit, Devon and Cornwall Police Julian Moulard, Adult Safeguarding , PCC Gary Wallace, Public Health, PCC Greg Dix, Director of Nursing, PHNT Joanna Robison, Office of the Police and Crime Commissioner Matt Garrett, Head of Housing Services, PCC Craig McArdle, Assistant Director, PCC Chris Rogers, Named Professional (Safeguarding)/Paramedic, SWAST <p>Declarations of Interest.</p> <ul style="list-style-type: none"> - There were no declarations of interest. 	
<p>2. Minutes and matters arising</p> <ul style="list-style-type: none"> - Minutes of the previous meeting were agreed. <p>Matters Arising</p> <ul style="list-style-type: none"> - AB will write to Ian Tuffin to thank him for his work with the PSAB. - There are some updates with the Goddard report which SB will circulate. - Strategic review update – CMc confirmed that there were no recommendations in the report for PHNT. - All other actions were completed. 	<p>AB SB</p>
<p>3. Chair's Update</p> <ul style="list-style-type: none"> - The Wood review of Local Safeguarding Children's Boards has been published. The report is 145 pages long and is reviewing the future of SCBs nationally. There is no direct impact on SAB however there is crossover. - AB contributed to CQC before the start of the Livewell Southwest inspection. The inspection is currently in the 2nd week, with the report expected to be published mid-September. CQC are due to go back into Derriford 18/19 July. The Board will need oversight of both reports. - AB spent a day with SWAST and left with a strong level of confidence on how they address issues such as domestic abuse. He will share his notes with the Board. - AB has spent some time with Jo Brancher Matron for Safeguarding at PHNT and noted they have rich data sets which may be useful. - AB has spent some time with Julian Moulard looking at the SCR for 'V' and the SAR referral for RM. - AB has spent some time consulting on the Annual Report. - AB has completed his introduction to the SAB webpages. - AB has had his annual appraisal with Tracy Lee, which he finds a useful process, 	

<p>and is happy to share with Board members.</p> <ul style="list-style-type: none"> - An email has gone out to agencies that support asylum seekers and refugees providing information on safeguarding training and leaflets. AB will write to the senior staff of these agencies in order to gain their views on the safeguarding needs and risks associated with the groups with whom they work. - Going forward AB wants to focus on engagement and participation. He spoke about Devon Safeguarding accessing Healthwatch community events and felt that we need to explore whether this would be possible with Plymouth. - AB is keen to be working with other boards and for a to be clear on our positioning and role with them. - AB wants to focus on the Mental Health Crisis Care Concordat and ensure that safeguarding principles are embedded across mental health services. 	AB
<p>4. 2015-16 Annual Report</p> <ul style="list-style-type: none"> - JET has received members' reports for the Annual Report. The report is currently in draft. JET is seeking a timeline from Studio for design and final publication. 	
<p>5. 2015-16 Strategic Plan</p> <ul style="list-style-type: none"> - AB went through the draft Strategic Plan. Working up the actions and ensuring SMART outcomes is underway. They will be matched against the considerations from the Strategic Review and related Health Needs Assessment. - Service development priorities are <ul style="list-style-type: none"> ▪ Risk Management and Self neglect (continuing from 2015/16) ▪ Engagement and participation (continuing from 2015/16) ▪ Mental Health ▪ Partnership Boards - Board development priorities are <ul style="list-style-type: none"> ▪ Learning & Development Strategy (continuing from 2015/16) ▪ Quality & Performance Framework (continuing from 2015/16) ▪ SAB management arrangements 	
<p>6. Performance Framework</p> <ul style="list-style-type: none"> - RS went through the Performance Framework and explained that due to the timing of today's meeting the data populated is from Q4 of 2015-16. At the next Board we will have data and analysis from Qs 1&2 of 2016-17. - The key headline shows that there has been an increase in concerns raised in 2015/16 which is expected. - GB noted that the number of Section 42 enquiries have doubled from the previous year. SB asked if it was worth doing a deep dive audit to look at the trends and hot spots. - RS will provide analysis of trends and hot spots in the next report. - Discussion took place regarding the information from CQC and whether it included Dom Care providers. RS said that it didn't currently but he would look at adding this to the framework, and look at adding information from GPs. - MP raised the lack of information on young people making the transition into 	RS

<p>adult services.</p> <ul style="list-style-type: none"> - AB asked if there was any data form the service users' perspective. RS noted that in national data collection of people who were in receipt of ASC service, Plymouth was in the top ten Local Authorities where people said they felt safe. 	
<p>7. Serious case review 'V'</p> <ul style="list-style-type: none"> - Covered in the Safeguarding Manager's report. 	
<p>8. Safeguarding Managers Report</p> <ul style="list-style-type: none"> - SAR for RM – an independent lead reviewer has been identified. JET and JM will be speaking to the family to discuss the model for the SAR. The TOR for the SAR subgroup has been amended and will be signed off by PSAB. - JET has included the link for the ADASS document regarding MSP for SABs she will circulate the document and ask for feedback to be sent to AdultSafeguarding@plymouth.gcsx.gov.uk . 	JET
<p>9. Multi agency pathway Update</p> <ul style="list-style-type: none"> - The final document is included in the pack it will now be added to the multi-agency policy and procedures manual. 	
<p>10. Strategic Review of Safeguarding</p> <ul style="list-style-type: none"> - CMc will circulate the final version with a 4 week turnaround for feedback. 	CMc
<p>11. MHCCC (Mental Health Crisis Care Concordat) Update</p> <ul style="list-style-type: none"> - AB has met with Paul O'Sullivan (email is in pack). - Paul O'Sullivan will give a presentation at the October PSAB meeting. 	
<p>12. AOB</p> <ul style="list-style-type: none"> - KN informed the meeting that Working Links who operate Dorset, Devon and Cornwall CRC has been bought out by a German investment company. It is business as usual although there will be a period of uncertainty for staff. 	
<p>13. Future Meetings</p> <ul style="list-style-type: none"> - Thursday 20th October 2016 – changed since the meeting to 14th November 16 - Thursday 19 January 2017 – changed since the meeting to 2nd Feb 17 - Meetings are 10:00 to 13:00 and are held at Windsor House 	